

Call to Order

The meeting was called to order by Chairman Jennings at 7:00 p.m. in the Board Room at the Educational Services Center with the following trustees also present: David Foreman, Anne Ochs, Andrea Hladky, Deb Hepp, David Fall, and Lisa Durgin.

Others present: Dr. Boyd Brown, Superintendent of Schools; Dr. Alex Ayers, Deputy Superintendent; Mr. Kirby Eisenhauer, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Mrs. Meldene Goehring, administrative assistant.

Also present: Kathy Brown, Kip Farnum, Keith Chrans, and Jeff Wasserburger.

Celebrations

Supervisor of Transportation Keith Chrans introduced transportation employees of the month for the 2015-2016 school year as follows: Aspen Dugger, Gale Taffner, Liz Perrone, Lois Pond, Amber Hanson, Donna Arthur, Sheila Schirmer, Jim Slattery, and Kelly Svalina.

The transportation employee of the year for the 2015-2016 school year, Gayle Taffner, was also introduced.

Public Comment

There were no public comments.

CONSENT AGENDA

Mr. Foreman made a motion to approve all items on the Consent Agenda. Dr. Fall seconded the motion. Mrs. Ochs and Mrs. Jennings abstained from voting on the warrants, and the motion carried.

Minutes

Minutes of the July 15, 2015, Board of Trustees special budget meeting were approved.

Minutes of the July 15, 2015, executive session were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL
SUPPORT PERSONNEL**

Resignations

Alma Aguilar	Summer Custodian/CCHS-North
Melissa Brown	Building Fitness Coordinator/Hillcrest
Rebekah Cash	Bus Driver/Transportation
Marlene Cornwell	Secretary to Elementary Principal/RA
Jodi Dahlke	Behavior Assistant/TSJH
Crystal Davis	Title I Teacher Assistant/Rozet (end of employment)
Jessica Donaghe	Custodian/CCHS-South
Aspen Dugger	Bus Driver/Transportation
Shelly Edwards	Guidance Secretary/WJSH
Crystal Emerson	Bus Driver/Transportation
LeAnn Franco	Special Programs Ed. Asst/TSJH
Deborah Hawley	Bus Driver/Transportation
Leslie Hotchkiss	Substitute Bus Driver/Transportation
Jessica Kiehn	ED Special Programs Teacher Asst./PW
Holly Kimbrell	Instructional Assistant/TSJH
Madeline Martinez	Special Programs TA/CCHS-South
Irma Mercado	Assistant Cook/Nutrition Services
Robyn Melvin	Special Programs Teacher Asst./TSJH
Dallon Napier	Summer Lawn Crew/Maintenance

Cheyenne Palu	Summer Lawn Crew/Maintenance
Brenda Radensleben	ED Special Programs Ed. Asst./Conestoga
Carlos Salsas	ELS Teacher Asst./WJSH
Phyllis Sanchez	Summer Custodian/CCHS
Zach Taylor	Summer Custodian/CCHS
Connie Weber	Library/Media Assistant/SVJH

New Hires – Regular

Christine Adams	S.P.E.A. w/High Needs/HC	New
Alma Aguilar	Asst Cook/Nutrition Services	Replace
Megan Anderson	ED S.P.E.A./Conestoga	Replace
Valerian Bahige	S.P.E.A. w/High Needs/HC	Replace
Cheyenne Ball	Instructional Teacher Asst/PH	Replace
Echo Berg	Bus Driver-in-Training/Trans	Replace
Rebecca Bickal	Technology Asst./LV	Replace
Amanda Brooks	Jr Kindergarten TA/LV	Replace
Tammy Brown	.5 Data Clerk/CCHS-South	New
Tana Brown	Special Programs Ed. Asst./CN	Replace
Elizabeth Burgess	Title I Teacher Asst./PW	Replace
Chelsey Carson	Custodian/Recluse	Replace
Angela Cope	Special Prog Ed. Asst./SVJH	Replace
Alisha Crowe-Eggers	S.P.E.A. w/ High Needs/CN	Replace
Jeffrey Dameron	Asst Network Admin/LLC	New
Candice DeLaat	Cafeteria Cook/Nutrition Serv	Replace
Kristine Dubbelde	Bus Driver-in-Training/Trans	Replace
Jody Faithfull	Instructional Teacher Asst./PB	Replace
Paige Fortner	Special Programs Ed. Asst/CCHS-North	Replace
Alexandra Hamilton	Special Programs Ed. Asst./PW	Replace
Rebecca Hauck	Special Programs Ed. Asst./TSJH	Replace
Nicole Hayes	S.P.E.A. w/High Needs/HC	New
Amanda Heidrich	Instructional Teacher Asst./BR	Replace
Kristin Henaghan	Special Programs Ed. Asst./BR	Replace
Ashley Hicks	Special Programs Ed. Asst./BR	Replace
Stephanie Huber	Special Programs Ed. Asst./BR	Replace
Julia Jones	Instructional Teacher Asst./SF	Replace
Nicole Jones	S.P.E.A. w/ High Needs/HC	Replace
Shadiron Kettrey	Instructional Teacher Asst./BR	Replace
Victoria Kissack	Bus Driver-in-Training/Trans	Replace
Emily Koeller	Title I Teacher Asst./Lakeview	Replace
Hope Lyon	Title I Teacher Asst./Lakeview	Replace
Jami Maciewjewski	Behavior Assistant/Pronghorn	Replace
Ramona Magnuson	Special Programs Ed. Asst./SVJH	Replace
Ekaterina Maycock	Building Fitness Coord/HC	Replace
Makenzie Meade	Building Fitness Coord/ML	New
Emily Mitchell	Special Programs Ed. Asst./WW	Replace
Amber O'Clair	Instructional Teacher Asst./PH	Replace
Melissa Page	Special Programs Ed. Asst./TSJH	Replace
Kenneth Post	Bus Driver-in-Training/Trans	Replace
Annika Roberdeau	Special Programs Ed. Asst./RA	Replace
Celeste Robinson	S.P.E.A. with High Needs/LV	Replace
Robynn Rothleutner	Special Programs Ed. Asst./CN	Replace
Annette Schmidt	Bus Assistant/Trans	Replace
Brittany See	Special Programs Ed. Asst./CN	Replace
Alexa Shedden	Special Programs Ed. Asst/CCHS-South	Replace
Alishia Shubert	S.P.E.A. w/High Needs/HC	New

Serena Smith	Custodian/CCHS-South	Replace
Kathe Stevens	Attendance Clerk/SVJH	Replace
Malori Teigen	Special Programs Ed. Asst./CW	Replace
Melissa Treesh	Instructional Teacher Asst./PW	Replace
Cindy Trujillo	Special Programs Ed. Asst/TSJH	Replace
Maria Trujillo Ferrusco	Instructional Teacher Asst./RA	Replace
Taysha VanPatten	Special Programs Ed. Asst./BR	Replace
Holly Verbridge	Instructional Teacher Asst./PW	Replace

New Hires – Substitutes/Temporaries

Alyssa Brennan	C.O.E. Student/CCHS-South
Tanya Carlson	Summer Custodian/CCHS-North
Ryley Constable	C.O.E. Student/CCHS-North
Cheyenne Dilley	C.O.E. Student/CCHS-North
Sabra Kinsinger	Summer Custodian/HC
Lauren Pierce	C.O.E. Student/ESC-HR
Shyann Russell	C.O.E. Student/WE
Rachel Williams	Temp Finance Specialist/ESC

Transfers

Collette Bertrand	FROM: High School Office Clerk/WJSH TO: Guidance Secretary/WJSH
Charlena Buitron	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Traci Burr	FROM: Nutrition Services Asst/Nutrition Services TO: Assistant Cook/Nutrition Services
Rebekah Cash	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Cherise Damori	FROM: Bus Driver/Transportation TO: Dispatcher/Transportation
Toni Diede	FROM: Title I Teacher Asst./Rozet TO: S.P.E.A. High Needs/Hillcrest
Kristine Dubbelde	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Cathy Donald	FROM: Safety Patrol/Transportation TO: Bus Assistant/Transportation
Teresa Fuhr	FROM: Title I Teacher Asst./RZ TO: Instr.TA–Title I Teacher Asst./WW
Nancy Hauber	FROM: Title I Teacher Asst./Lakeview TO: S.P.E.A. High Needs/Lakeview
Debra Hodges	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Catherine Hodson	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Wendy Hoffman	FROM: Substitute Bus Driver/Trans TO: Bus Driver/Transportation
Bobbi Kannapel	FROM: Title I Teacher Asst./Rozet TO: Instructional Teacher Asst./ML
Victoria Kissack	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Elisha Lownds	FROM: Special Programs Ed. Asst./ML TO: S.P.E.A. High Needs/Hillcrest
Melinda Mayfield	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Janet McClelland	FROM: Bus Driver-in-Training/Trans TO: Bus Driver/Transportation
Brandon Mehling	FROM: ED S.P.E.A./Conestoga

Shy-Ann Mills	TO: Skilled Maintenance Laborer/MT FROM: Bus Driver/Transportation TO: Substitute Bus Driver/Transportation
Cheryl Morris	FROM: Assistant Cook/Nutrition Services TO: Cafeteria Cook/Nutrition Services
Jessica Reicks	FROM: Special Programs Ed. Asst./PW TO: Building Fitness Coordinator/BR
Denise Seeley	FROM: Library Media TAWJSH TO: High School Office Clerk/WJSH
Elly Talbott	FROM: Substitute Teacher/All Schools TO: Title I Teacher Asst./Hillcrest
Carmen Toole	FROM: Technology Teacher/Paintbrush TO: Technology Teacher/SVJH
Dawn Tystad	FROM: Special Programs Ed. Asst./SVJH TO: Behavior Assistant/Paintbrush

CERTIFIED

Recommendation for Hire

Seth Chase	Automotive Technology Teacher/CCHS-North	Replace
Molly Dykes	.5 Science/SVJH	New
Shauna Fredericks	.4 Kindergarten/Little Powder - .2 Kindergarten/Recluse	Replace
Tracey Gardner	Third Grade Teacher/Sunflower	Replace
Kelley Greear	Third Grade Teacher/Sunflower	Replace
Cori McCue	Sixth Grade Teacher/PH	Replace
Brianna Hernandez	Second Grade Teacher/WW	Replace
Christy Katzl	Exceptional Child Specialist/CCHS-South	Replace
Megan Petersen	Interventionist/HC	New
Mary Beth Rigdon	Augmentative Communication-SLP/SSC	Replace
Cindi Smith	Kindergarten Teacher/PW	Replace
Devonn Sosa	School Counselor/Pronghorn	Replace
Kasey Stroud	Art Teacher/LV	Replace
Meghan Sullivan	Fourth Grade Teacher/RA	Replace

Resignations

Brooke Capser	Instructional Facilitator/Wagonwheel
Shauna Fredericks	.6 Exc. Child Spec./ .2 Interv.-RE, .2 Interv./LP
Elizabeth Frith	Second Grade Teacher/Rawhide
Jim Howard	Assoc. High School Principal/CCHS
Lindsey Jackson	Fourth Grade Teacher/Rawhide
Scott Jahner	Third Grade Teacher/Sunflower
Brandy Jones	.4 Kindergarten/LP - .2 Kindergarten/RE
Jackie Peterson	Reading Teacher/TSJH

Substitute Teacher New Hires

Toni Beeson	Substitute Teacher/All Schools
Heather Bennett	Substitute Teacher/All Schools
Amanda Connally	Substitute Teacher/All Schools
Darcy Crain	Substitute Teacher/All Schools
Elizabeth Dutcher	Substitute Teacher/All Schools
Amanda Gilbert	Substitute Teacher/All Schools
Brooke Lang	Substitute Teacher/All Schools
Brooke Love	Substitute Teacher/All Schools
Sarah Marrington	Substitute Teacher/All Schools
James Martinez	Substitute Teacher/All Schools
Jordan Moss	Substitute Teacher/All Schools

Extra Duty Recommendations

Andrew Burch	Weight Lifting – Spring/TSJH
Faith Carson	Girls Basketball Coach/Recluse/LP
Saber Garcia	Head Boys Soccer Coach/CCHS
Amy Gorsuch	Asst. Tennis Coach
Tanner Kelting	Weight Lifting – Fall/TSJH
Liam Maroney	8th Grade Football Coach/TSJH
Misty Pikula	Fall Cheerleading Sponsor/TSJH
James Sarvey	Open Gym/TSJH

Extra-Duty Resignations

Ryan Senef	Asst. Tennis Coach
Michael Brisson	Asst. Tennis Coach

Transfers

Scott Arthun	FROM: Dean of Students TO: Assoc. High School Principal/CCHS
Amy Gorsuch	FROM: Health Teacher/SVJH TO: PE/Health Teacher/CCHS
Laura Hegel	FROM: Third Grade Teacher/Sunflower TO: Reading Inter-Tutor/Sunflower
Crystal Jorgensen	FROM: Instructional Teacher Asst./PH TO: Second Grade Teacher/Rawhide
Kristina Shields	FROM: Technology/SVJH TO: Interim Dean of Students/CCHS
David Thrash	FROM: Sixth Grade Teacher/Pronghorn TO: Technology Teacher/Pronghorn
Carmen Toole	FROM: Technology Teacher/Paintbrush TO: Technology Teacher/SVJH
Heidi Welch	FROM: ED S.P.E.A./Conestoga TO: Exc. Child Spec. Resource/ML
Vanessa Williams	FROM: Instructional Teacher Asst./PW TO: Technology Teacher/Lakeview
Andrea Wood	FROM: Exc. Child Spec. Resource/CCHS-South TO: English Teacher/TSJH

Warrants

The following warrants were affirmed. Mrs. Ochs and Mrs Jennings abstained from voting on approval of warrants since warrants were payable to them.

Payroll Warrants	205836 - 206239
Combined Fund Warrants	349046 - 349751
Major Maintenance Warrants	6493 - 6526
Nutritional Services Fund Warrants	8982 - 9024
Insurance Warrants	3600 - 3630
Student Activities/Bldg Sp. Rev. Warrants	35422 - 35441

Bids

The following bids were affirmed:

1. CCHS-North Campus Mill Equipment was awarded to Norco, Inc. in the amount of \$13,610.18.
2. Engineered Wood Fiber was awarded to Sterling West in the amount of \$23,751.40.
3. Custodial Supplies (Betco) were awarded to Heartland Paper Company in the amount of \$28,120.76.
4. The District Technician Van was awarded to Greiner/Schmidt Motor Company #1 in the amount of \$22,949.00.
5. The Maintenance Department Van was awarded to Greiner/Schmidt Motor Company in the amount of \$31,518.00.
6. Custodial Supplies were awarded as follows: American Commodities in the amount of \$936.00; Norco, Inc. in the

- amount of \$19,006.29; Pyramid Paper Company in the amount of \$936.00; Interline Brands in the amount of \$125.10; Heartland Paper Co. in the amount of \$8,260.00; Genisis II, Inc. in the amount of \$78.00; All American in the amount of \$20,052.00; Gillette Winnsupply in the amount of \$225.44; and Real Kleen Janitorial Services in the amount of \$9,356.80.
7. Rozet Water Well Plugging was awarded to Matheson Drilling Inc. in the amount of \$7,400.00.
 8. Twin Spruce House Demolition was awarded to DRM, Inc. in the amount of \$27,099.00.
 9. Mobile iPad Charging Stations were awarded to CPD Industries in the amount of \$16,447.54.
 10. Wagonwheel Library Shelving was awarded to Virco in the amount of \$9,065.22.
 11. The Warehouse Box Step Van was awarded to Spradley Barr Motors, Inc. in the amount of \$51,959.00.
 12. Used Program Vehicles were awarded to White's Frontier Motors in the amount of \$41,300.00.
 13. Second Step, Steps to Respect, and Talk About Touching Education Materials were awarded to Committee for Children in the amount of \$13,284.00.
 14. The Maintenance Flatbed Delivery Truck was awarded to Spradley Barr Motors, Inc. in the amount of \$50,530.00.
 15. Nutrition Services Paper and Chemical Supplies were awarded as follows: Food Services of America in the amount of \$30,778.01 and Gillette Winnsupply in the amount of \$114,691.21.
 16. Drug Testing Services were awarded to Employment Testing Services in the amount of \$9,070.00.
 17. CCHS-North Full Color Display was awarded to Sign Boss in the amount of \$27,183.00.
 18. Radios, Repeaters, and Batteries were awarded as follows: Wyolink radios and batteries were awarded to Tower Communication in the amount of \$33,711.00 and Vertec radios and repeaters were awarded to Collins Communications, Inc. in the amount of \$34,366.50.

The following contracts and agreements were affirmed:

1. Transportation Site Geo Tech Survey Agreement with STRATA
2. Distance Education Grant Contract with Wyoming Department of Education
3. Activity Application and Enrollment with Wyoming High School Activities Association
4. Rozet Water Well Plugging Project with Matheson Drilling, Inc.
5. Twin Spruce Junior High Home Demolition Project with DRM, Inc.
6. 10th Cohort of 21st Century Community Learning Centers with Youth Emergency Services, Inc.
7. Sage Valley Junior High DJ Services with Industry DJ and Mobile Music
8. Nutrition Services Agreement with John Paul II Catholic School
9. Vertec Radios and Repeaters with Collins Communications
10. Wyolink Radios and Spare Batteries with Tower Communications
11. Campbell County High School Full Color Display with Sign Boss

Surplus Request

The board approved the request to surplus obsolete bus camera systems.

Policies

The following policies and regulations were reviewed and approved with no changes:

Policy 4336, *Use of Tobacco Products and Electronic Smoking Devices*

Policy 4375, *Sexual Harassment* and Regulation 4375-R, *Sexual Harassment*

Policy 4380, *Violence in the Workplace* and Regulation 4380-R, *Violence in the Workplace*

The following regulations were reviewed and approved with minor changes:

Regulation 5020-R, *Home Schools*

Regulation 4336-R, *Use of Tobacco Products and Electronic Smoking Devices*

Approval was given to replace instruction Policy 6150, *Technology: Security Sharing of Resources, Technology Acceptable Use* and Regulation 6150-R, *Technology Acceptable Use* to align the policy and regulation with Human Resource Policy 4510, *Technology: Security, Sharing of Resources, Technology Acceptable Use*; and Regulation 4510-R, *Technology Acceptable Use*.

Isolation

The board approved the following 2015-2016 applications for transportation or maintenance of isolated pupils:

Dustin and Janell Roush

Justin and Heather Edwards

Chris Wrenn

**CONSENT AGENDA
ENDS**

Executive Sessions
Policy

Dr. Brown and Mr. Stevens reviewed changes to Policy 8370, *Executive Sessions*. Dr. Fall made a motion to approve the changes to Policy 8370, *Executive Sessions* and Mrs. Hladky seconded the motion. The motion carried.

There Is No Debate
Statement of Support

Mr. Farnum asked the board to show their support by signing the Statement of Support of the Wyoming Association of Sheriffs and Chiefs of Police "There Is No Debate" program whose purpose is to inform Wyoming citizens about the harmful health effects and negative social consequences of marijuana. Dr. Fall made a motion to support the program by signing the Statement of Support of the "There Is No Debate" program. Mr. Foreman seconded the motion, and the motion carried.

Dr. Fall presented a draft resolution of support of the Sheriffs and Chiefs of Police in their educational campaign aimed at stopping the use of marijuana by our students. He will ask the board to approve a final version of the resolution at a September board meeting, and the resolution will be presented to the Wyoming School Boards Association in October.

High School Transition
Steering Committee

Dr. Brown updated the board on activities of the High School Transition Steering Committee. The Steering Committee will meet on the first Tuesday of each month unless other meetings are

necessary. The committee will continue to monitor enrollment during the planning process.

Dr. Brown reported that most of the subcommittees are getting ready to have their first meeting so there isn't too much to report yet. However; the Identification Committee is working with Clint Matthews to put together a process for students to be involved in submitting ideas for the new high school name, mascot, and logo. The Attendance Area Boundary Committee is working with Guide K12 for training on use of the analytics software.

Dual Language
Immersion Program

Dr. Ayers updated the board on the current status of the Dual Language Immersion Program (DLI). Currently the district has 50 kindergarten students and 45 first grade students whose parents have committed to the program. The language preference has been Spanish over Chinese by a six to one margin. Dr. Ayers asked the board to approve the DLI program to open at Stocktrail Elementary in the fall of 2016 with the target language being Spanish. Dr. Fall made a motion to approve the request and Mr. Foreman seconded the motion. The motion passed.

Student Enrollment

Dr. Ayers shared enrollment information with the board. Student enrollment on the first day of school was 9,276. Last year's student enrollment on the first day of school was 9,149. The combined total of kindergarten and junior kindergarten students is 882 with some kindergarten classes having 21 students.

Wellness Incentive

Mr. Rezincek reviewed the newly proposed wellness incentive program and asked the board to approve the wellness incentive which would go into effect with the 2016-2017 school year. Mrs. Ochs made a motion to approve the wellness incentive as presented and Mrs. Durgin seconded the motion. The motion carried.

School Resource Officer
Memorandum of
Understanding

Mr. Farnum reviewed a proposed School Resource Officer (SRO) Memorandum of Understanding (MOU) which formalizes the relationship between the district and law enforcement SROs. The MOU, which would be reviewed and will continue to be renewed annually, provides a structure under which the SROs operate. Dr. Fall made a motion to approve the School Resource Officer Memorandum of Understanding. Mr. Foreman seconded the motion, and the motion carried.

Recalibration

Mr. Eisenhauer updated the board on recalibration. The committee met three times during the summer, and the next meeting is scheduled for next week. Discussions this far have been productive; however, consultants are recommending less funding than the current law mandates. Our district will continue to encourage the legislature to keep the current funding model.

Regional Cost
Adjustment Coalition

Mr. Eisenhauer provided information about the Regional Cost Adjustment (RCA) Coalition. RCA differs from ECA in that ECA offers a benefit to all districts, whereas RCA could financially harm some districts. Campbell County School District will join the RCA Coalition in an effort to protect the district financially and help provide the legislature with a solution to education funding.

Facilities Update

Mr. Eisenhauer updated the board on current construction projects. The Wagonwheel and Paintbrush media remodel projects have been completed. Playground upgrades have been completed at Conestoga, Sunflower, Wagonwheel, Paintbrush, Pronghorn, and 4J. The Wright Jr/Sr. High School practice field is completed; however,

the field cannot be used until the sod has had time to set. The Campbell County High School North Campus stadium restrooms are scheduled to be functional by September 4, 2015. Construction of the new Stocktrail Elementary building is still catching up from the delays due to weather, but this project is going well. The South Campus remodel and addition is further along than expected at this time; however, there is some concern about obtaining funding from the School Facilities Commission for the stadium within a timeframe to have the stadium complete when the school opens as a second high school. If approved, funding may be available through early anticipation funds. Mr. Eisenhower will continue to work on funding options.

Mr. Eisenhower reviewed the School Facilities Department proposed budget which will be presented to the legislature for approval. The district has several projects recommended for funding.

The School Facilities Department will begin facility inspections in January 2016 to determine building needs.

Application to Re-Zone
Property

Mr. Eisenhower asked the board to approve the plat application and amendment to re-zone the property at the corner of Enzi Drive and Southern Drive from agriculture to C1. The re-zoning is required so the property can be subdivided, and Fire Station #3 can be built on a section of that property. The district currently has no other plans to develop this property. Mrs. Ochs made a motion to approve the application and zoning amendment. Mrs. Hladky seconded the motion, and the motion carried.

Comments from Trustees

Dr. Brown asked the board to consider nominating Dr. Mark Higdon for the "Golden Bell" award which is awarded by the Wyoming School Boards Association. Dr. Fall made a motion to nominate Dr. Higdon for the award, and Mrs. Durgin seconded the motion. The motion carried.

Dr. Brown informed the board that Campbell County School District has been chosen to present at the National School Boards Association convention in Boston for the district's incorporation of arts into other subjects

Mrs. Jennings shared with the board that several board members had attended the Fall Roundup on August 24, and the BOCHES retreat will be held on August 27 and 28.

Adjournment

With no other business before the board, Mr. Foreman moved to adjourn the meeting, and Dr. Fall seconded the motion. The motion carried, and the meeting was adjourned at 8:39 p.m.

Chairman

Clerk